



January 23, 2018  
 6:00 PM at Baton Rouge College Prep campus

## AGENDA

<b>Time</b>	<b>Activity</b>	<b>Objective</b>	<b>Action Required</b>
6:00 PM	Call to Order and Roll Call <b>Marielle Howard</b>	Open meeting and check attendance	None
6:05 PM	Academic update <b>Kevin Lewis</b>	Discussion	None
6:15 PM	Finance Update <b>Corey Wilson</b>	Discussion	None
6:25 PM	Governance update <b>Marielle Howard</b>	Discussion	None
6:40 PM	Type 3B Charter Discussion <b>Marielle Howard</b>	Discussion	Board vote
6:45 PM	School Director's Report <b>Kathryn Rice</b>	Discussion	None
7:00 PM	Executive Session <b>Marielle Howard</b>	Discussion	
7:10 PM	Closing Remarks <b>Marielle Howard</b>		



## **ACADEMIC UPDATE**

**Thursday, January 11, 2018**

### **Attendees:**

Kevin Lewis, Kathryn Juneau, Keisha Brockington and Kathryn Rice

Absent (notified): Alkinee Jackson

- Kevin called the meeting to order at 6:00 PM.

The committee discussed the following topics:

### **2017-18 BRCP School Updates:**

- **Dashboard Review:** 243 students are currently enrolled. BRCP had a 91% attendance rate in December. Our suspension rate was 64 days last month which is higher than last year. The AAC also reviewed and discussed the most recent ANET scores.
- **Staffing Update:** Kathryn Rice provided a staffing update for the committee. BRCP has had a leadership team restructuring this past month to more effectively support the faculty and staff.
- **Academic Changes:** BRCP has changed some instructional duties to better serve our scholars. We have allowed more teachers to have leadership within the structure which will allow us to better meet academic objectives and allows teacher to support and learn from each other.

**School Climate & Culture Updates:** The committee discussed the school climate/culture including:

- Families – BRCP has connected with all 8<sup>th</sup> grade parents to ensure they are well informed about high school transition. BRCP staff is currently working to identify the best options for our scholars and assist parents with the process.

- Faculty & Staff – Though it has only been a week the faculty and staff seem to have responded well to the leadership and instructional changes.

### **Pupil Progression Plan**

- The state provided the final guidance on the format of the Pupil Progression Plan. With these changes we have to adjust our plan to meet some requirements, specifically for our 8<sup>th</sup> grade cohort matriculation process and the elimination of summer school for our lower grades.

The Pupil Progression Plan is due to the state in early February. The board will need to update the family and student handbook as it relates to our summer school policy to match the new language in the Pupil Progression Plan.

### **High School Transition**

The committee discussed some changes to our middle school plan that we need to consider for implementation next school year. Additionally the committee began a conversation about what BRCP would need to transition to a high school in a few years.

- The meeting was adjourned at 7:42 PM.



## GOVERNANCE UPDATE

Wednesday, January 10, 2018

Offices of Business Report, 9029 Jefferson Highway, Suite 300, Baton Rouge, LA 70809

The Governance Committee was called to order at 5:38PM and discussed the following topics:

- **Change of meeting time:**
  - Committee discussed creative ways to communicate with and help the Board complete remembers discussed starting meetings earlier. After conferring with Ms. Rice, the committee agreed to change meetings moving forward to 5:30pm going forward.
  
- **Type 3B Charter Applications:**
  - The committee discussed the message received from the RSD notifying Ms. Rice that BRCP is eligible to become authorized as a 3B Charter Type by the East Baton Rouge Parish School Board based on our C letter grade two years in a row.
  - After discussing the recommendation of Dana Peterson with the RSD and the overall landscape of this opportunity, the committee agreed to recommend to the full board that we not accept the invitation to apply to become a 3B.
  
- **Leadership Team Change and Future Planning:**
  - The Principal of BRCP has been let go.
    - Ms. Rice, working with the 4<sup>th</sup> Sector team, offered her a generous severance package that included a confidentiality clause.
    - Ms. Rice has given Gia 14 business days to sign and accept the offer.
  - Ms. Rice has stepped back into the active Principal role at BRCP.
  - After several staff meetings, and involving more of the teachers and staff in the planning process, Ms. Rice is confident that morale is good and this change will not affect most other BRCP employees.
  - Ms. Rice has extended the formal Leadership Team to create greater opportunity for team understanding and input on operational, academic and cultural fronts.

The meeting was closed at 6:20PM



## SCHOOL DIRECTOR'S REPORT

January 2018

### High School Placement

Justin Smith is now working full time on high school placement. We are placing students at high quality, college prep high schools across the city. Our goal is for every student to have 3 applications in place by the end of February.

### Charter News

BESE will see the following information for their review in the 2016-2017 charter school annual reporting session at next week's committee and board meetings. We met standards for all performance metrics.

School	Type	Non-Profit	District	Year Opened	Grade Level	Students Served (10/1)	2017 SPS	2017 Letter Grade	2016 SPS	2016 Letter Grade	Financial Performance	Organizational Performance
Baton Rouge College Prep	5	Baton Rouge College Preparatory, Inc.	East Baton Rouge	2015-16	5-7	167	71.7	C	71.7	C	Meets Expectations	Meets Expectations

BESE will also review data for all schools' % economically disadvantaged and % students with disabilities for 2017-18. See below for our data. We are required to have at least 85% of the surrounding district's average enrollment for students in these categories. Again, we meet standards in these areas.

Site Code	School	School Type	Parish	Enrollment Zone	Year for Enrollment Zone ED %	Enrollment Zone ED %	School October Enrollment Count ED %	Meets Enrollment Zone ED Average
WAW001	Baton Rouge Bridge Academy Inc.	5	East Baton Rouge Parish	East Baton Rouge Parish	2017-18	76.3%	91.4%	Yes
WAX001	Baton Rouge College Prep	5	East Baton Rouge Parish	East Baton Rouge Parish	2017-18	76.3%	92.8%	Yes

Site Code	School	School Type	Parish	Enrollment Zone	Year for Enrollment Zone SWD %	Enrollment Zone SWD %	School October Enrollment Count SWD %	Meets Enrollment Zone SWD Average
WAW001	Baton Rouge Bridge Academy Inc.	5	East Baton Rouge Parish	East Baton Rouge Parish	2017-18	10.5%	5.9%	No
WAX001	Baton Rouge College Prep	5	East Baton Rouge Parish	East Baton Rouge Parish	2017-18	10.5%	10.8%	Yes

We are still finalizing our Pupil Progression Plan, pending the final adjustments by BESE next week. Changes to the new policy are outlined below:

December 2017 Revisions:

- Revise policy to allow teachers rated “Effective: Proficient,” in addition to those rated “Highly Effective,” to teach summer remediation; and
- Clarify which students shall be provided an individual academic improvement plan.

The Louisiana Department of Education (LDE) recommends further revisions to summer remediation provisions in January 2018 based on school system feedback:

- In accordance with state law, continue to offer summer remediation to students who have been identified as academically struggling, but enable LEAs to identify such students based not only on the results of state assessments, but also on a preponderance of evidence of student learning available at the end of the school year; and
- Remove the requirement that a first-time eighth grade student that does not meet the eighth grade promotion standard complete summer remediation before being placed on a high school campus in transitional ninth grade.

We will discuss the impact of these changes in the board meeting when reviewing the Pupil Progression Plan. Because these changes will not be approved until 1/24, we will be recommending approval of the draft plan pending the LDE update with these last changes.

## Facility Planning

Our building weathered the winter freeze well, supported by our custodial and maintenance team. We will be prepared to run school as soon as the roads are clear.

As needed, we will discuss the impact of the Facebook video regarding facilities at the board meeting.

The EnrollBR online application system, run by the Recovery School District, is up and running. We have received several applications, primarily for 6<sup>th</sup> grade.

## Talent

We have hired for two of our open roles, for a 5<sup>th</sup> grade math resident teacher and a 1:1 paraprofessional. We are excited to welcome Nakyraih Woods and Charnee Casma to the College Prep team this week. We are also waiting for offer acceptance from a 5<sup>th</sup> and 6<sup>th</sup> grade social studies teacher who has completed the process and is a strong candidate to join our team as early as next week.

We have expanded our school leadership team and our instructional leadership team to provide additional support to staff and students. We have asked one of our outstanding teachers, Mrs. Tamra Cyprian, to take on some instructional coaching responsibilities.

## Finance

We have 244 enrolled students and are in a solid place financially.

Our 8(g) funding program, which is dedicated to Accelerated Math, had a positive midyear evaluation.

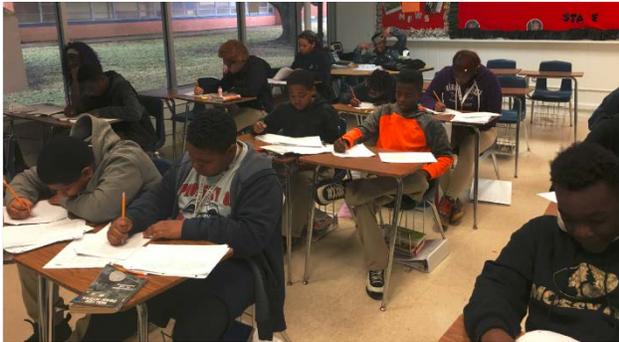
We learned that we did not receive a Striving Readers Comprehensive Literacy Grant. This would have helped to fund additional training and support for literacy teachers.

## Academic Program

All students were tested in ELA prior to the winter holiday. Only our 5<sup>th</sup> grade was at/above the network average. All other grade levels were below the average by 5-8 percentage points. We will be testing math and social studies during the first week in February.

The next two rounds of interim assessments will be conducted similarly to state testing, with all students testing at the same time. This will allow us to preview the logistics and network twice before the high stakes testing.

ELA teachers have analyzed data and spent the first two weeks of January using the assessment as a reteaching tool, diving back into text analysis and extended writing. They also spent our first day back in a full day training for our new ELA curriculum, Wit and Wisdom, which is designed to elevate the level of rigor we are expecting from students.



We have only been back for two weeks, but our expanded instructional leadership model is already making a difference in the level of support teachers receive and perceive. Students are also feeling the focus and are engaged in productive work. Over the next two weeks, all teachers will have at least one planning meeting, one data meeting, and one observation/feedback meeting.

## Coming Up

*You're Invited!*

### Upcoming School Events:

- New Schools for Baton Rouge is launching a board networking and training initiative this spring – look for further announcements!