



The mission of Baton Rouge College Preparatory Charter School is to equip all students with the knowledge, skills, and character necessary to excel in college and in life.

## **Baton Rouge College Prep Board of Directors Meeting Minutes**

April 25, 2017, Baton Rouge College Prep Campus

### **Attendees:**

Marielle Howard, Brian Rodriguez, Keisha Brockington, Corey Wilson, Noah Boudreaux, Buster Kantrow, Alkinee Jackson, Kathryn Juneau (board members); and Kathryn Rice (school director)

**Absent:** Kevin Lewis and Hannah Robinson.

### • **Call to Order:**

B. Kantrow called the meeting to order at 6:02pm

The Board discussed the following topics:

### • **Approval of Minutes**

- C. Wilson moved that the March minutes be approved as submitted, and K. Juneau seconded the motion.
- The March minutes were approved as submitted.

### • **Academic Update:**

- K. Rice reported that family survey results are still being submitted with Intent to Return forms. Of the 44 forms in so far, only three families have indicated they do not intend to return to BRCP, she said.
- B. Kantrow asked M. Howard to send to K. Rice the questions they had discussed for possible inclusion in the staff survey, which K. Rice is finalizing. The board has asked to see the full results of the staff survey. K. Rice said the board will need to create a process to assure respondent anonymity.

### • **Finance Update:**

- C. Wilson reported that the 2017-18 budget will be presented at the May board meeting for initial review, with the hope that final approval will come at the June meeting. He reported the transition between back-office providers appears to be going smoothly. EdTec will manage the delivery of materials for the 2016-17 audit.

### • **Governance Update:**

- B. Kantrow reported on discussions among board members and between board members and K. Rice regarding concerns expressed by visitors to March board meeting. He described several actions taken in response to the issues raised by the visitors. K. Rice also described several steps she has taken and said she is having a conversation with each staff member who may return for the 2017-18 school year to ensure expectations about BRCP are aligned.

### • **Conflict of Interest Discussion:**

- The board discussed a potential billboard advertising contract with Lamar Advertising for the BRCP recruiting campaign. Because of his employment with Lamar, B. Kantrow recused himself and left the room. As it has in the past, Lamar would provide billboard space at no charge. This year two billboards are contemplated. BRCP would pay Lamar's cost of printing the vinyl for one of the billboards (BRCP can re-use one printed last year for the other panel.) K. Juneau moved the board authorize K. Rice to proceed. N. Boudreaux seconded the motion, and it was approved by the board.

### • **Charter Application Update:**

- BRCP had its Type 1 charter interview with the East Baton Rouge Parish School board representatives earlier in the day. Board members relayed their impressions. K.



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Rice walked the board through her presentation. She said a decision is expected at the May 18 school board meeting.

- **Board Self Evaluation: Buster Kantrow**
  - B. Kantrow asked board members to complete their director self-assessment and board self-assessments by May 10. He reminded directors they must submit their financial disclosure form to the state ethics board by May 15.
  
- **School Director's Report: Kathryn Rice**
  - K. Rice updated the board on her recruitment of new teachers and staff. B. Kantrow emphasized the need to ensure all hires are mission- and strategy-aligned. B. Kantrow reminded the directors of the staff/board crawfish boil at M. Howard's home on April 29.

At 7:36 pm M. Howard moved that the board meeting be closed, and C. Wilson seconded. There being no further discussion, the motion was approved and the meeting was adjourned.